MEMORANDUM FOR: Acting Deputy Director for Administration

FROM:

Robert W. Gambino Director of Security

SUBJECT:

Office of Security Significant Activities Week of 2 December 1977 (U)

REFERENCE:

DDA Administrative Instruction No. 74-5

- (U) This memorandum is for information only.
- (U) The activities of the Office of Security during the week of 2 - 8 December 1977 were highlighted by the following items:

(C) On 7 December an Office of Security representative returned from a 10-day visit to

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the second phase of the Agency's Safety Indoctrination Program for employees in the Headquarters area was completed. To date, a total of employees have attended 82 briefings; this represents attendance.

The third and final phase of the program will commence during January 1978 and will feature the briefing of deaf employees.

(U/AIUO) During the reporting period.

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c. (U/AIUO) On 7 and 8 December, the supplied assistance and support attendant to the DCI's trip to New York City and Connecticut.

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Robert W Gambbo

"Black Book" item for DCI

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